



CHILD CARE LINKS Family Fee Information

What is a Family Fee?

Family Fees represent a participant's share of child care costs, which are paid directly to Child Care Links. The Child Care Links Accounting Department will issue monthly billing statements during the first week of the month, for billed child care. Payments are due upon receipt of your statement and become delinquent on the 15th of the month. If your payment is delinquent, you will receive a Notice of Action (NOA) to inform you that your child care will be terminated if payment, in full, is not received by the last day of that month.

Family Fees are determined using the California Department of Education Family Fee Schedule, and are based on a family's gross monthly income and family size. Fees are charged per family, not per child, and are based on the youngest child in the family using the most care. A part-time fee, per month, is applied if the authorized hours of care are less than 130 hours a month. A full-time fee per month is applied, if the authorized hours of care are 130 hours or more a month.

Participant Information

Checks, Money Orders, and Cashier's Check should be made payable to Child Care Links. To ensure that your payment is credited to the proper account, please write your Family ID number in the memo section of your check or the lower corner of your money order. **Please include your Family ID number on all correspondence to Child Care Links.**

Child Care Links offers payment by phone using an ATM/Debit card. Please call the Pleasanton office at 925.417.8733 to use this service. Credit cards are not accepted.

Record Keeping – Tax Information

Please keep a copy of each mailed statement for your tax records. It is your responsibility to keep your own records. Save all of your cancelled checks, money order receipts, check registers and copies of your bills to track your child care costs for tax purposes.

The Tax Identification Number for Child Care Links is 94-2379571. This is the number you will use when filing your taxes, if you pay child care fees to Child Care Links.